

Reprographic Activity - May 2025

Reprographics

Number of reprographics requests - all sites

Year on year

↓ 796

2023/24

3,232

2024/25

2,438

Month on Month

↑ 58

May: 1,248

April: 1,190



	April		May	
Design	588		598	
Print	352		257	
Photography	47		56	
Video	14	85.5 hrs	9	155.75 hrs
Animation	5	93 hrs	1	129 hrs
ID Cards	268		244	

Workforce

No of Reprographics Staff



Month on Month

↕ 0

May: 7

April: 7

Staff Days Lost



Month on Month

↓ 13

May : 40

April : 53

	April	May
Sickness	11	23
Leave	18	5
B. Hol	14	14

Overtime worked in Days



Overtime

↕ 0

May: 0

April: 0

Bank Staff

↑ 0.9

May: 15.5

April: 14.6

Notes:

- During May there has been an increase in amendments. This was due to the volume of forms that were taken through health records for approval.
- Upcoming - the design team will be busy producing the designed versions of the annual reports and quality account for WHT and RWT along with more patient information leaflets being ratified for RWT.

